

**TOLLERTON PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON TUESDAY 13<sup>th</sup> MAY 2025**

**at 6.30PM in the Sports Pavilion**

**PRESENT:** Councillors: Paula Thompson (Chairman), Sarah Ellis, Murray Ferris, Colin Runciman, Andrew Maunder Cllr Malcolm Taylor  
Clerk: Sandra Windross 2 members of the public

**1. ELECTION OF CHAIRMAN**

Councillor Thompson was unanimously elected as Chairman. Cllr Thompson accepted.

**2. ELECTION OF VICE-CHAIRMAN**

Councillor Jackson was unanimously elected as Vice-Chairman.

**3. Public Forum**

It was agreed to discuss Agenda item number 7.1 in the public form Electricity to the Green – Cllr Ferris advised after getting nowhere with NYC we seem to be struggling to get a supply to the Green and Christmas will be here before we know it. It was agreed to have a conversation with Phil at the shop to see if he would agree to allow use of electricity from the shop. We have not received a refund from Northern Powergrid and the clerk will chase this. If Phil at the shop is agreeable we will look into running a cable from the shop to the green.

**4. Apologies**

Apologies were received from Cllr Ian Jackson

**5. Declarations of Interest**

02.01 To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary interest and the receive and consider any applications for dispensation **non received.**

**6. Minutes of the meeting held on 4 March 2025**

The minutes of the meeting held on 4 March 2025 were approved and signed.

**7. NYC matters**

Cllr Taylor provided an update on NYC matters namely he noted the flood signs are in position. He advised of challenging times at NYC particularly the planning department has not transferred from the District Council to the Unitary Council well and the department is also short staffed. NYC has lost 14.2 million Rural Services Grant, and increased National Insurance costs to find put the Council's financial position challenging. There is a Home to School transport extra ordinary meeting at County Hall next week. Cllr Thompson advised there are families in Tollerton that will be affected by the cut in transport as Tollerton has no school and the children are currently at Shipton primary school. NYC has by law to provide transport to the nearest school which from Tollerton is Alne.

**8. Matters arising from the Minutes of the last meeting and Clerks report.**

8.1 **Electricity Supply to the Village Green** – Discussed in public forum.

8.2 **Update on footbridge over the River Kyle** – Clerk reported no further information has been received from NYC.

8.3 **Repairs to childrens play area** – All repairs have now been undertaken and a completion statement received.

.....  
Cllr Paula Thompson Chairman 3<sup>rd</sup> September 2024

**8.4 The silver birch tree near 14 Ings Way** - Unless we can see any evidence of lifting of the roots lifting the flag stones provide then we can see no reason for the tree to be felled.

**9. Law and Governance**

**9.1 The updated Financial Standing Orders received from NALC were adopted.**

**9.2 The updated Model Standing Orders received from NALC were adopted.**

**10. Planning Matters**

10.1 The following planning applications were received and discussed

ZB/25/00490/MRC application for variation of condition 11 (drainage Strategy – substitution of details prepared by alternative consultant Dart Engineers – new drawing 23548-DR-C-0101 P2) to previously approved application 23/00144/FUL (granted on appeal) for the construction of 3 dwellings and associated works OS Field 1745 Back Lane – Council had no objections to this application.

10.2 The following approvals/refusals were received from Hambleton District Council:

ZB24/00897/MRC PROPOSAL: Variation of conditions attached to Planning application 21/01302/FUL- Development of 12 affordable dwellings OS Field 5532 Hambleton View Tollerton North Yorkshire **Granted**

ZB25/00492/CAT PROPOSAL: Works to a tree in a Conservation area T1 Blue Atlantic Cedar Well Barn South Back Lane Tollerton York **Granted**

ZB25/00292/CAT works to trees in a conservation area Lambert House, Main Street, Tollerton **Granted**

**11. Financial matters**

**11.1** Council approved the Year end accounts.

**11.2** Payment of accounts were approved as per Appendix 1

**11.3** Account balances were approved and noted.

**11.4** It was agreed to accept the quote from Swarco for maintenance of the VAS signs.

**11.4** The Annual Internal Audit report for 2024/25 included at page 3 of the Annual Governance and Accountability Return was noted.

**11.5** Section 1 – Annual Governance Statement 2024/25 on page 4 of the Annual Governance and Accountability Return 2023/24 was noted and signed by the Chairman and Clerk.

**11.6** Section 2 – Accounting Statements 2024/25 on page 5 of the Annual Governance and Accountability Return 2023/24 was noted and confirmed.

**11.7** Council approved the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities by the Council

**12. The following items of correspondence had been received and noted.**

**12.1** Rachel Embleton re: silver birch tree 27-4-25

**12.2** NYC – latest newsletter 25-4-25

**12.3** YLCA Hambleton Branch meeting request for Agenda topics 24-4-25

**12.4** YLCA White Rose Bulletin 17-4-25

**12.5** Parish Online 16-4-25

**12.6** Lets Talk Skills 14-4-25

**12.7** YLCA Training bulletin 14-4-25

**12.8** YLCA White Rose Bulletin 11.04.25

**12.9** YLCA Information Bulletin & Training Programme forwarded 10.4.25

**12.10** YLCA Law and Governance Bulletin 7-4-25

- 12.11 YLCA membership invoice 02-04-25
- 12.12 YLCA White Rose Bulletin 31-3-25
- 12.13 NYC Parish Liaison Easter Holiday Activities 31-3-25
- 12.14 NYC Planned Road Closure 31-3-25
- 12.15 YLCA Training Programme 27-3-25
- 12.16 Area 2 Thirsk NYC 114 Sykes Lane Tollerton 15-3-25
- 12.17 YLCA Training Bulletin 14-3-25

**13. Minor matters and Agenda Items for the next meeting**

**14. The date of the next meeting was confirmed for 1<sup>st</sup> July 2025 at 6.15pm in the Sports Pavillion. The meeting closed at 7.19pm**

**Appendix I**

Clerks expenses, salary & holiday pay	£593.32
Gary Marston Grasscutting March & April	£552.00
C & G B Associates Audit fees	£156.00
The Flower ladies	£600.00